*USAREUR Regulation 215-8 *USNAVEUR Instruction 5760.2A *USAFE Instruction 34-301

Service Organizations

Professional U.S. Scouting Organization Operations at Military Installations in Europe

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Summary. This publication--

- Prescribes policy and defines responsibilities for conducting scouting programs in USEUCOM.
- Implements and supplements Department of Defense Instruction 1015.9.

Summary of Change. This revision--

- Updates scouting-program responsibilities.
- Clarifies what U.S. scouting organizations may do as private organizations on U.S. installations in Europe.

Applicability. This publication applies to USEUCOM personnel involved in scouting programs.

Supplementation. Commanders will not supplement this publication without CG, USAREUR/7A (AEAGA-GY), approval.

Forms. USAREUR and higher-level forms (printed and electronic) are available through the USAREUR Publications System (UPUBS).

Suggested Improvements. The proponent of this publication is the Office of the Deputy Chief of Staff, Personnel and Installation Management, HQ USAREUR/7A (AEAGA-GY, 370-6686/8634). Users may suggest improvements to this publication by sending a DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, USAREUR/7A, ATTN: AEAGA-GY, Unit 29351, APO AE 09014.

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Glossary

1. PURPOSE

This publication defines--

- a. Policy, practices, and responsibilities for implementing Department of Defense Instruction (DODI) 1015.9 (at http://web7.whs.osd.mil/pdf/i10159p.pdf) in the European theater.
- b. The sponsored scouting programs of the North Atlantic Girl Scouts (NORAGS) (Girl Scouts of the United States of America (GSUSA)) and the Transatlantic Council (TAC) (Boy Scouts of America (BSA)).
- c. The functions, responsibilities, and structure of the European scouting committee (ESC). The ESC will protect DOD interests concerning scouting in Europe.
- d. The broad responsibilities of the sponsored scouting council (the TAC (BSA)) and the sponsored scouting organization (the NORAGS (GSUSA)) to meet the scouting needs of USEUCOM.
 - e. The support and services that installation commanders may provide to scouting councils and organizations.

2. REFERENCES

- a. Executive Order 12715.
- b. Public Law 100-456, section 323.
- c. United States Code, title 10, section 2606.
- d. DOD Directive (DODD) 1015.6, Funding of Morale, Welfare, and Recreation Programs.
- e. DODI 1000.15, Private Organizations on DOD Installations.
- f. DODI 1015.9, Professional United States Scouting Organization Operations at United States Military Installations Located Overseas.
 - g. Service regulations pertaining to private organizations.
 - h. Implementing instructions issued jointly and separately by USEUCOM components and DOD services.

3. EXPLANATION OF ABBREVIATIONS AND TERMS

The glossary defines abbreviations and terms used in this publication.

4. RESPONSIBILITIES

- a. European Scouting Committee. The ESC will--
 - (1) Represent the interests of DOD and the approving authority for scouting issues in USEUCOM.
- (2) Serve as a nonpartisan committee that reviews and evaluates the operations of the NORAGS and the TAC equally and without bias.
- (3) Avoid actual and perceived conflicts of interest. The ESC will not initiate actions on behalf of the NORAGS or TAC to ensure their success as private organizations. The NORAGS or the TAC will initiate these actions.
- (4) Provide command oversight to verify that the NORAGS and the TAC comply with this publication and applicable policy referenced in paragraph 2.
 - (5) Review--
 - (a) Annual scouting-program budgets.

- (b) Scouting-program expenditures and service contributions.
- (c) Planned annual scouting programs. The ESC will inform the NORAGS and the TAC of the scouting requirements of DOD personnel and their family members in Europe.
 - (6) Monitor and evaluate the level of scouting services provided by the NORAGS and the TAC.
- (7) Ensure each of the services proportionally share the cost of scouting support provided. The proportions are based on membership.
- (8) Ensure required reports and written agreements between the services and the NORAGS or the TAC are submitted with supporting documents to the services.
- (9) Review and approve changes to existing and supplemental agreements. ESC representatives will ensure that the support and assistance provided do not exceed the limits of applicable rules and regulations.
- (10) Resolve issues between USEUCOM components and the sponsored scouting council or organization. Components will reconcile unresolved issues within their own services.
- (11) Attend NORAGS and TAC organizational meetings, when invited, in an observer capacity only. ESC representatives have no authority to commit USEUCOM components to a particular course of action during these meetings.

b. Sponsored Council (TAC) and Organization (NORAGS). The TAC and the NORAGS will-

- (1) Operate as Federally chartered private organizations (POs) according to DODI 1000.15. As with any PO, the internal organization and policy are subject to audit, inquiry, and other examination as required by applicable regulations.
 - (2) Ensure programs are administered effectively, efficiently, and according to laws and regulations governing POs.
- (3) Account for property and assets under their control. This responsibility applies to property and assets belonging to members, organizations, and the Government.
 - (4) Not--
 - (a) Prejudice or discredit DOD components or any other Federal Government agency.
- (b) Permit unlawful discrimination in their membership based on color, handicap, national origin, race, or religion.
 - (c) Unlawfully discriminate by selecting leaders based on age or gender.

5. LIABILITY

- a. The NORAGS and the TAC will have adequate insurance to protect against public liability, property-damage claims, and other legal actions that may arise from scouting councils and organizations or from members acting on behalf of the council or organization. Because there is no direct, vested interest of the Federal Government or any of its instrumentalities in the assets of POs, each PO is responsible for the direct protection of organization and council assets (such as through fire insurance).
- b. DOD, its instrumentalities, and its service components will not assume liability for the debts of either the NORAGS or the TAC.

6. CONFLICTS OF INTEREST

Neither military nor civilian employees (appropriated fund (APF) or nonappropriated fund (NAF)) will manage or control the NORAGS or the TAC as part of their official duties. Any activity supporting scouting councils or organizations, other than as defined in this publication, will support these activities in an individual, private capacity during off-duty hours.

7. EUROPEAN SCOUTING COMMITTEE ORGANIZATION

As a single oversight group, the ESC represents DOD interests in matters related to scouting programs in Europe. The ESC will be appointed by the approving authority (glossary), who has delegated responsibility to the CG, USAREUR/7A, for European scouting programs.

- **a. Relationship With Scout Programs.** The ESC will operate independently of the NORAGS and the TAC. ESC members--
 - (1) Will not be members of or serve in an executive capacity for the NORAGS or the TAC.
 - (2) May participate in installation-level scouting programs in a private, volunteer capacity.
- **b. ESC Cochairs.** The CG, USAREUR/7A, will appoint the DCG, USAREUR/7A, and (with Commander, USAFE, approval) the Vice Commander, USAFE, as cochairs of the ESC.
- (1) The DCG, USAREUR/7A, will chair all ESC meetings conducted as video teleconferences (VTCs). In cases when the DCG, USAREUR/7A, cannot attend a VTC, the Vice Commander, USAFE, will assume full responsibility of the chair.
- (2) ESC meetings not conducted as VTCs will be chaired by the Vice Commander, USAFE, at USAFE locations, and by the DCG, USAREUR/7A, at all other locations.

c. ESC Membership.

- (1) The DCG, USAREUR/7A, will appoint voting members from each of the following commands to represent the areas shown:
 - (a) Allied Forces North Europe (J3/7) for Belgium, the Netherlands, and Luxembourg (BENELUX).
 - (b) V Corps for central and southern Germany.
 - (c) 21st Theater Support Command for western and northern Germany.
 - (2) USNAVEUR (N1) will represent all of USNAVEUR.
- (3) The Vice Commander, USAFE, will appoint a member from each of the following commands to represent the areas shown:
 - (a) 3d Air Force for Germany and the United Kingdom.
 - (b) 16th Air Force for the Mediterranean.
- **d. Joint Support Staff.** The ESC will appoint a joint support staff when needed. The staff will include representatives from each service's personnel; morale, welfare, and recreation (MWR); resource management; judge advocate; host-nation activities; and engineer staffs.
 - e. Chain of Responsibility. Figure 1 provides the chain of responsibility and authority for the overseas scouting program.

f. Voting.

- (1) The hosting chair will cast tiebreaking votes if necessary.
- (2) When special votes are conducted away from ESC meetings, the chair who called for the vote will cast tiebreaking votes if necessary.

President of the United States

Executive Order 12715

DOD DODI 1015.9

Commander in Chief, USEUCOM

United States Unified Commander in the Geographic Area

CG, USAREUR/7A

Authority as Delegated

Scouting Committee

DCG, USAREUR/7A: Cochair Vice Commander, USAFE: Cochair

Voting Members

U.S. Army: Central and Southern Germany
Western and Northern Germany

BENELUX

U.S. Navy: At Large

U.S. Air Force: Germany and the United Kingdom

Mediterranean

Nonvoting Members

Joint Support Staff

Private Organizations

NORAGS and TAC

Executive Councils and Internal Organizations

(as determined independently by each organization)

Figure 1. Overseas Scouting Program Chain of Responsibility and Authority

8. SCOUTING SERVICES

The NORAGS and the TAC will--

- a. Develop, guide, and maintain scouting programs throughout the established area of service.
- b. Subscribe to the purpose, adhere to the policy, and be guided by the standards of the BSA or the GSUSA, as applicable.
- c. As a minimum, develop, maintain, and provide the following services to local and regional scouting councils and organizations:
 - (1) Effective program guidelines for administering local and regional scouting programs.
 - (2) Centralized and installation-level training for adult and youth volunteer leaders.
 - (3) Materials, training aids, literature, and consultation on subjects such as-
 - (a) Administration.

- (b) Financial management.
- (c) Fundraising.
- (d) Personnel administration (including the appointment, recruitment, and recognition of adult volunteers and youth leaders; and training).
 - (e) Product sales.
 - (f) Program management.
 - (g) Public relations.
 - (4) Insurance and liability coverage for adults serving in sponsored programs.
 - (5) Office personnel to help volunteer leaders, handle registration, and maintain records.
- (6) Scouting events (such as summer camps, day camps, camporees) to support local and regional organization programs.
- (7) Grants for DOD-sponsored youths and adults to participate in sponsored scouting activities. This service ensures that no one is denied scouting participation because of economic circumstances.
- d. Establish and maintain relationships with installation-level MWR departments to promote scouting activities and make efficient use of existing youth services resources.

9. FINANCIAL SUPPORT

- a. APFs may be used for overseas scouting organizations.
 - (1) The following may be provided on a nonreimbursable basis using APFs:
- (a) Transportation of personnel (including household goods and baggage) of qualified scouting organizations to and from overseas assignments and while providing scouting support to DOD personnel and their families. Transportation of supplies of qualified scouting organizations necessary to provide this support may also be provided.
 - (b) Office space where regular meetings may be conducted, and space for recreational activities.
 - (c) Warehousing.
 - (d) Utilities.
 - (e) Means of communication (including local telephone and Government e-mail service).
 - (2) APFs will not be used to fund or reimburse temporary duty (TDY) costs of scouting personnel for any purpose.
 - b. NAFs may be used for overseas scouting organizations to-
 - (1) Provide support authorized for youth activities programs according to DODD 1015.6.
- (2) Reimburse qualified scouting organizations for salaries and benefits of their professional scouting employees for periods during which these employees perform services overseas in direct support of DOD personnel and their families.
 - (3) With approval of an ESC cochair, reimburse travel to and from official ESC meetings.
- c. Expenses of the NORAGS and the TAC (including the cost of camps directly managed by their staffs) may be reimbursed with NAFs by each service's headquarters MWR activity as authorized by DODI 1015.9. The ESC will determine the appropriate level of reimbursement each year. This reimbursement may not exceed the lesser of the following options:

- (1) 70 percent of the total cost of the sponsored scouting council or organization program (excluding APF support).
- (2) A rate of \$54 for each DOD-sponsored scout (fiscal year 1999 is the base year). This amount will be adjusted each year based on the official inflation factor provided by the Office of the Deputy Chief of Staff, Resource Management, HQ USAREUR/7A.
- d. As the executive agent, the Morale, Welfare, and Recreation Division (MWRD), Office of the Deputy Chief of Staff, Personnel and Installation Management, HQ USAREUR/7A, will administer the payment of NAF reimbursement to the sponsored scouting council or organization.
- (1) The MWRD will verify scout budgets, membership reports, and project-funding caps (c above). Based on the percentage of participation, the MWRD will notify HQ USNAVEUR and HQ USAFE of the NAFs due to the MWRD for payments made to their respective scouts.
- (2) NAF reimbursement will be based on actual expenditures. The MWRD will transfer one-twelfth of the annual allotment to the NORAGS and the TAC each month. Scouting managers and the MWRD will reconcile NAF reimbursement and authorized scout expenses at least quarterly and report the expenses to the ESC.
- (3) Required scout documentation will include annual budgets, monthly income statements and balance sheets, official payroll reports, and receipts or reports related to spending NAFs.
- e. PO funds and NAFs will not be combined. Sponsored scouting councils and organizations will maintain separate accounting for service contributions and for locally generated income. These fund records will be made available for annual audits and other service requirements.
- f. Local commanders may provide indirect support for installation-level scouting programs only as stated in paragraph 10 or as otherwise authorized for POs.
- g. The NORAGS and the TAC will ensure that a fair-share contribution at least equal to the per capita allocation paid by the services is paid by each of their non-DOD-sponsored scouts. If an installation-level scout unit does not receive enough scouting services from the NORAGS or the TAC to warrant paying a fair-share contribution, the ESC may waive the fair-share requirement for that unit. The number of DOD scouts in a unit released from paying a fair share will, however, not be included in service affiliation reports used to determine each service's NAF per capita contributions.
- h. By 1 November each year, scouting councils and organizations will report to the services the number of scouts enrolled between 1 October of the previous year and 30 September of the current year.
 - (1) Each report will include a breakdown of the number of scouts from each of the following affiliations:
 - (a) USAREUR.
 - (b) USNAVEUR.
 - (c) USAFE.
 - (d) Non-DOD-sponsored organizations.
- (2) As supporting documentation, scouting councils and organizations will provide unit or troop membership rosters indicating each member's name, unit, and area or district.
- i. Scouting organizations may generate funding beyond the amount provided by the services according to the Joint Ethics Regulation (JER).

10. AUTHORIZED LOCAL SERVICE AND SUPPORT

Installation-level scout units may not receive direct reimbursement with either APFs or NAFs, except as authorized by DODI 1015.9. Except where otherwise indicated, local commanders may provide scouting activities the following support on a nonreimbursable basis using APFs:

- a. Space for--
- (1) Conducting regular meetings, including space at community or youth centers, Department of Defense Dependents schools, or similar facilities according to the JER, DODI 1015.9, and engineer regulations.
 - (2) Recreational activities.
 - (3) Warehousing or storing scouting equipment and nonresale supplies.

NOTE: USAREUR area support group (ASG), base support battalion (BSB), and area support team (AST) commanders; USAFE base commanders; and USNAVEUR base commanders may revoke the privilege of using these facilities due to changes in base-operation mission requirements, mistreatment of facilities, or convenience to the Government.

- b. Local military telephone service.
- c. Health care during scouting activities, if approved by the commander of the servicing medical treatment facility. Treatment must be provided according to applicable service regulations, including applicable charges for treatment when required by service regulations.
 - d. Use of APF and NAF equipment, as authorized for MWR youth activities.
 - e. Transportation support.
 - (1) The following commanders will determine transportation support for scout units:
 - (a) In USAREUR, the ASG, BSB, or AST commander.
 - (b) In USAFE and USNAVEUR, the base commander.
- (2) The commanders in (1)(a) and (b) above may provide military, Government-owned, and NAF trucks, buses, and other vehicles to support scout units. Scout units will reimburse the Government for APF costs and costs for nontactical-vehicle support from BSB transportation motor pools. Commanders may help scout units pay for transportation costs using NAFs if funds are available.
- (3) Commanders should establish written agreements with local scouting councils and organizations to record specific reimbursement procedures and limits. These agreements must be made according to applicable service regulations.
- f. TDY support. Installation-level scouts and scout leaders are not entitled to travel in official TDY status to conduct scouting business. When authorized by service regulations, commanders may authorize permissive TDY for military personnel who provide logistic support at scout camps or volunteer as scout supervisors or adult leaders at scouting activities. The restrictions (para 6) for military or civilian Government employees (APF or NAF) concerning participation in scouting activities also apply to participation in installation-level activities.

GLOSSARY

Section I

ABBREVIATIONS

APF appropriated fund ASG area support group AST area support team

BENELUX Belgium, the Netherlands, and Luxembourg

BSA Boy Scouts of America BSB base support battalion

CG, USAREUR/7A Commanding General, United States Army, Europe, and Seventh Army

DCG, USAREUR/7A Deputy Commanding General, United States Army, Europe, and Seventh Army

DOD Department of Defense

DODD Department of Defense directive
DODI Department of Defense instruction
ESC European Scouting Committee

GSUSA Girl Scouts of the United States of America
HQ USAFE Headquarters, United States Air Forces in Europe

HQ USAREUR/7A Headquarters, United States Army, Europe, and Seventh Army

HQ USNAVEUR Headquarters, United States Naval Forces, Europe

J3/7 Assistant Chief of Staff, Operations, Training, and Exercise Division (Allied Forces North Europe)

JER Joint Ethics Regulation
MWR morale, welfare, and recreation

MWRD Morale, Welfare, and Recreation Division, Office of the Deputy Chief of Staff, Personnel and

Installation Management, HQ USAREUR/7A

N1 Deputy Chief of Staff for Manpower, Personnel, and Training (USNAVEUR)

NAF nonappropriated fund
NORAGS North Atlantic Girl Scouts
PO private organization
TAC Transatlantic Council
TDY temporary duty

USAFE United States Air Forces in Europe
USAREUR United States Army, Europe
USEUCOM United States European Command
USNAVEUR United States Naval Forces, Europe

VTC video teleconference

Section II TERMS

approving authority

The Commander in Chief, USEUCOM.

authorized scouting activities

The Boy Scouts of America and the Girl Scouts of the United States of America.

delegated authority

The responsibility delegated by the Commander in Chief, USEUCOM, to the CG, USAREUR/7A, for serving as the executive agent for European scout issues.

DOD-sponsored scouts

DOD youth participants receiving logistic support and identification cards from a USEUCOM component.

scouting

The authorized or sponsored scouting program of either the Boy Scouts of America or the Girl Scouts of the United States of America.

scouting committee

USEUCOM component representatives with primary responsibility for matters involving DOD scouting programs in Europe.

services

United States Army, United States Navy, and United States Air Force.

sponsored scouting councils or organizations

The Transatlantic Council and the North Atlantic Girl Scouts private organizations.

USEUCOM components

USAREUR, USNAVEUR, and USAFE, including their respective civilian components.